

**Date:**

**Name of IRA administrator:**

**Address:**

**City, State ZIP:**

RE: Request for Direct Charitable Distribution from IRA

Dear IRA administrator:

Please accept this letter as my request to make a direct qualified charitable distribution from **my individual retirement account number [** \_\_\_\_\_ **]** as provided for by the Consolidated Appropriations Act of 2016 and Sec. 408(d)(8) of the Internal Revenue Code of 1986.

**Please issue a check in the amount of \$** \_\_\_\_\_ **, payable to the Parkinson's Foundation** (Federal Tax ID Number: 13-1866796) and mail it to:

Parkinson's Foundation  
Attn: QCD – Donor Services  
5757 Waterford District Drive, Suite 310  
Miami, FL 33126

In your transmittal to the above named charitable organization, please memorialize my name and address as the donor of record in connection with this transfer, and copy me on the transmittal at the address below.

It is my intention that this gift complies with IRC 408(d)(8). It is also my intention to have this transfer qualify during the \_\_\_\_ tax year. Therefore, it is imperative that this distribution be postmarked no later than December 31, \_\_\_\_.

If you have any questions or concerns regarding this request, I can be reached via the contact information below.

Thank you for your prompt attention to and assistance in this matter.

Sincerely,

**Name of donor:**

**Donor's address:**

**City, State ZIP:**

**Donor's phone number:**